GOVERNMENT OF INDIA.
MINISTRY OF HEALTH & FAMILY WELFARE,
(DIRECTORATE GENERAL OF HEALTH SERVICES)
AIRPORT HEALTH ORGANISATION,
IGI AIRPORT, NEW DELHI-110037

SUO MOTU DECLARATION UNDER SECTION 4 OF RTI ACT 2005

1. Particulars of the Organization:-

Airport Health Organization, IGI Airport, New Delhi: It is the sub-ordinate office of Directorate General of Health services, Ministry of Health & Family Welfare, Govt. of India to ensure implementation of International Health Regulation and The Aircraft (Public Health) Rules in IGI Airport, New Delhi. This organization works under administrative and technical control of Public Health (International Health) section of Directorate General of Health Services, Nirman Bhawan, New Delhi.

Address:

1. Administrative Office and Quarantine Center (International Health Organization, Delhi):
   Airport Health Organization, Delhi, New Building, Mahipalpur, Near Radisson Blu Hotel, On Approach Road to T-3 Opp. Toll Barrier, New Delhi-110037.

2. Medical Inspection Room: International Arrival Area just behind the Immigration Counter, Terminal-3, IGI Airport, New Delhi-110037

Contact No & E-mail ID: A. Administrative Office: 011-25655081
   B. Medical Inspection Room at T-3, IGI Airport, New Delhi: 011-25653408,
   C. Yellow Fever Vaccination Centre & Quarantine Hospital: 011-25652129
   D. E-mail: aphopalam@gmail.com

VISION, MISSION AND OBJECTIVES

Consequent upon adoption of new International Health Regulation (IHR 2005), many specific functions were mandated for member countries. IHR requires all WHO member countries to have specific core capacities at all international point of entries (POE). India, in compliance to the IHR 2005, have been advancing in development of specific core
capacities for routine measures and for surveillance and response during PHEIC at all designated international POEs.

The basic aim and objectives of this Organization is to control and prevent international spread of PHEIC in compliance to IHR, vis-à-vis, Indian Aircraft (Public Health) rules. We have the vision of *A World Safe and Secure from Infectious Diseases threats* by prevention, rapid detection, transparent reporting and mitigation of outbreaks through interconnected Global network.

The major theme of response being Early warning system, creating awareness among people, training and education, information communication and extension methodology, screening at POEs, vector surveillance and Inter sectoral coordination & collaboration.

**BACKGROUND AND HISTORY OF APHO, NEW DELHI**

The Airport Health Organization came into existence in pursuance of The Aircraft (Public Health) Rules, 1954 framed under the Aircraft Act, 1934. The Airport Health Organization, Delhi primarily is a Public Health Organization. It is located at Mahipalpur, (near Radisson Hotel) Opp Toll Plaza, IGI Airport, New Delhi-110037. An Airport Health Officer (APHO) works under the overall control of the Director General of Health Services (DGHS), Govt. of India, stationed at the Ministry of Health & Family Welfare, Nirman Bhawan New Delhi. The DGHS in turn is assisted by DDG (IH) and ADG (IH). The APHO is assisted by other staff details of which are given below. The present building of APHO, Delhi was Inaugurated on 28th February 2009 by then Health Minister Shri Dr. Anbumani Ramadoss. The Primary objective of this organization is to prevent International Spread of Diseases from one country to another as per International Health Regulations of World Health Organization. This is achieved by Implementation of Following Acts/ Rules:-

1. The Epidemic Disease Act.
2. The Indian aircraft Act, 1934.

**ACTIVITIES PERFORMED AT APHO, DELHI**

1. Surveillance of International Passengers and Crew for yellow fever disease--

As per the standard procedure all the incoming international passengers of all International flights are screened by the immigration officials for history of travel to yellow fever endemic countries within last 6 days of arriving in India. Thereafter all the
passengers who have embarked from or have transited through the yellow fever endemic countries are screened for having proper protection against yellow fever

2. Quarantine of Passengers-

All those passengers, who have embarked from or have transited through the yellow fever endemic countries during six days prior to arriving in India and they are not having proper vaccination against yellow fever, are quarantined as per the Indian Aircraft (Public Health) Rules, 1955. During the period of quarantine the passengers are medically observed for various signs and symptoms of yellow fever disease.

3. Yellow Fever & Polio Vaccination:

International vaccination center for Yellow fever, APHO, Delhi provides vaccinations to all the international passengers on request who are travelling through the yellow fever endemic countries.

4. Public Health clearance of dead body/human remains-

As in accordance with “THE AIRCRAFT (PUBLIC HEALTH) RULES, 1954 PART 4” officials of Airport Health Organization after checking the necessary documents in order to check the spread of any communicable disease of International concern in this country.

5. VVIP Food Safety & Surveillance Duties:

VVIP food surveillance duties are one of the prime responsibilities of APHO, Delhi at the National capital. Food surveillance activities are undertaken for both national and International Heads of States. Food surveillance activities are undertaken for visits of National VVIPs(inside country and international visits) and International VIPs at the time of their visits to the National capital. International Flights & Domestic Flights were undertaken for the VVIP. During the time of international visits procedure adopted for surveillance of food is planned in the coordination meeting with the PM security staff. Various activities are as follows:

a. Sampling of the raw materials from the designated flight kitchen Stores.
b. Sampling of Water from various areas of designated flight kitchen. Samples of raw materials are examined at the Delhi Public Health laboratory and bacteriological testing of water samples is done by NICD, Delhi
c. Examination of the Perishable food items.
d. Sampling and oral tasting of prepared food items for instant poison.
e. Results of raw material and water samples collected are communicated to the respective flight kitchen before cooking process starts for the VIP flight.
6. Surveillance of the Food Outlets:

As per the FSS Act 2006 APHO, Palam, Local Health Authority undertakes inspection of food outlets operating in the airport premises regularly. Lounges, snack counters and restaurants of establishments, who have contracts for serving food and drinks to the passengers and staff at international airport.

7. Medical and Flight Emergencies: –

A.P.H.O. doctors and paramedics are one of the designated health agency for the purpose of assisting during the time of various flight emergencies and is kept on vigil during the time of all minor/Full emergencies. APHO, Delhi is also involved in WIP movement, visibility stand by, weather stand by etc.

DIAL has contracted the Medical unit of Medanta (Medicity) for providing emergency medical services for the passengers and the staff deployed at new international terminal T3. Medical Unit at airport also arranges ambulance services at the airport for sick travelers.

8. Activities related to vector, food and water:

a) Vector Surveillance: Vector control activities primarily for Aedes aegypti mosquito, which is vector of yellow fever disease, is undertaken by gulf Pest Control Services under DIAL. APHO staff with the assistance from National vector borne disease control program undertakes periodic monitoring of the vector control activities to ensure that aedes aegypti index is regularly maintained as per the prescribed international norms. National Vector Borne Disease Control Program, Delhi undertakes independent surveys every quarter. On the basis of the monitoring by NVBDCP feedback is given to DIAL for taking appropriate vector control measures.

b) Flight Dis-insection: surveillance of the aircraft disinsection details is undertaken for all the incoming international aircraft by examination of the General Declaration of Health and passenger manifest submitted by the Crew at the time of arrival to the Airport Health Organization.

9. Sanitary Inspection:

International Health Regulations (World Health Organization) requires regular Sanitary Inspection in and around airport premises. Accordingly International Health Organization undertakes periodic sanitary inspection rounds at Terminal 1& II. Sanitary inspectors also assist in Vector surveillance, sanitary inspection of the Food outlets, and drinking water sampling for bacteriological testing by National Institute of Communicable Diseases, Delhi, for periodic surveillance of drinking water sources. Details were communicated to airport officials for undertaking appropriate measures.
10 Training Activities:

» Immigration Officials

As per the GOI instructions surveillance activities are undertaken primarily by the Immigration officials and then suspects are referred to the APHO, official. Periodic training to the Immigration officials is imparted to orient them about various steps for screening the passengers with regard to yellow fever.

» Officials of intelligence bureau

Delhi being the head quarters of Intelligence Bureau, training is conducted to their officials coming from different parts of the country pertaining to health surveillance at International ports and airports. Such training is conducted four to five times in a year by officials of A.P.H.O. Delhi.

» Training for Medical and para-medical staff:

Training activities are being arranged for medical and para-medical staff i.e. field workers training, vector surveillance training, Haj Training etc.

» Training for Post Graduate Medical students

The relevant training is also provided to the students visiting APHO Delhi from different organizations as PG students from NIHFW, Nursing Colleges and other organizations.

11 .Other Activities:

• IH related health activities for non Scheduled charted Flights: APHO, Delhi also assists the surveillance of international passengers and flight dis-insection activities during the arrival of the non-scheduled flights at Agra, Jaipur and other nearby international airports.

• International Health Officer also participate as member for various technical issues with regard to health measures in Dte.GHS.

• Disaster Management Mock Drill- APHO, Delhi provides its expert opinion whenever Mock Drill is conducted by DIAL for Disaster Management.

• APHO staff provided logistic assistance to officials of Ministry of Health & FW during their departures and arrivals for official international visits.
EMERGENCY DUTIES

1. Medical & Flight Emergencies - The APHOs are Public Health Organization and perform the public health related activities at the Airport. Every International Airport has health unit to take care any clinical emergency occurring onboard to the passengers or to the staff working at the Airport. In case the emergency is having large number of affected persons then the APHO works along with other control room officers and coordinate with other Government Health facilities for transportation and management of the health services needy persons.

2. Public Health Emergency of International Importance - Activities during the Public Health Emergencies Out Break e.g. Ebola Virus Disease, Yellow Fever Disease, MERS-CoV & Zika Virus Disease
   • Activation of PHECP
   • Coordination with other stakeholders.
   • Functions as per guidelines for PHEIC.
   • Training of stakeholders.
   • Procurement and Deployment of additional manpower.
   • Procurement of material required.
   • Screening/ Quarantine/ Isolation/ Lab testing/ Transportation/ Contact tracing
   • Coordination with National /state/ local agencies.
   • Reporting.

Budget Provision - BE 2019-20 in r/o APHO, Delhi under demand No. 42 (Non-Plan/Plan) Major Head 2210 Public Health 06

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Head of Organization of APHO, Delhi– Dr. Tarun Kumar, Airport Health Officer

Tel. Phone -011 - 25655081
Fax. : 011-25655079
E-Mail : aphopalam[at]gmail[dot]com

Organization chart

APHO

↓

PHS-II

↓

CMO/SMO/MO

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Administrative Office  Yellow Fever Quarantine Center  MI Room

LDC  Staff Nurse  Health Inspector

Peon  Ward Boy  Field Worker

Driver

ADDRESS AND CONTACT DETAILS:

Administrative Office

Airport Health Organization
Near Hotel Radisson Blue, Mahipalpur
Opp. Toll barrier, on IGI road.
New Delhi-110037.
Tel. Phone -011 - 25655081
Fax. : 011-25655079
E-Mail : aphopalam[at]gmail[dot]com
Yellow Fever Quarantine and Vaccination Centre  
Address: As above  
Tel. Phone -011 – 25652129  
E-Mail :aphopalam[at]gmail[dot]com

Vaccination Timing (Yellow Fever & Polio Vaccine): 11:30 AM – 1:30 PM

Standard Procedure – A. Online registration - via e-mail maximum 30 persons for particular date.

Registration for a particular date is closed 48 hrs. before vaccination or even before more than 48 hrs. (In case of weekends Saturday & Sunday or Gazette holiday, last working day will be closing day for e-mail registration).

B. Offline registration-only- first 50 person /per day (first come first serve basis)

  Registration Time: - 10:00AM to 12:00 PM

  • 10 PERSONS ARE REQUIRED IN THE LAST BATCH (As the vaccine available vial is of 10 dose each & it is opened only when 10 person are available)

  • FEE - Rs.300/- FOR ONE VACCINE

  • DAY: - MONDAY, TUESDAY, THURSDAY & FRIDAY

VALIDITY OF THIS VACCINATION:-For the life of the person from the 10th day of the date of vaccination*

(NOTE: If Yellow Fever Vaccination taken earlier, the same certificate will be valid for life time & there is no need to take another dose.)

MANDATORY REQUIREMENT – Original Passport/copy of passport with Visa slip if passport under process of Visa on the date of vaccination.

APHO, Delhi is also functioning as quarantine center for yellow fever and other disease, if any notified from time to time by the MOHFW.
Condition for Quarantine for Yellow Fever:

a. Passengers embarked from or have transited through the yellow fever endemic countries (list is available on website) without proper vaccination or

b. Invalid Vaccination certificate for YF.
Quarantine period: 6 days (from the date and time of leaving the YF affected country).

Stay and travel Charges: to be borne by the traveler or carrying airline at Govt. prescribed rate.

Grievance redressal- A complaint/ suggestion box has been placed at reception counter for general public. The grievance may also be lodged through P.G Portal. APHO himself monitors Grievance redressal mechanism.

List of HODs of APHO, Delhi

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<td>4. Dr. B.R. Routh</td>
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<td>6. Dr. Anil Kumar</td>
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<td>7. Dr. S.R Agarwal</td>
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<td>8. Dr. Ajay Kumar Khera</td>
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<td>9. Dr. S.R Agarwal</td>
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<td>10. Dr. S. Dutta</td>
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<td>11. Dr. Sujeeet Kumar Singh</td>
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<td>12. Dr. Sanjay Kumar</td>
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<td>13. Dr. M.C Bora</td>
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<td>14. Dr. Sujeeet Kumar Singh</td>
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<td>15. Dr. Sanjay Kumar</td>
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<td>16. Dr. Tarun Kumar</td>
<td>Feb 2017 To till date</td>
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| **Group ‘B’** | Health Inspector | 03 | 01 | 02 | 1. 01 Posts vacant since 31.05.2016  
2. 01 Post vacant since 31.03.2018 |
<p>| <strong>Group ‘C’</strong> | Staff Nurse | 01 | - | 01 | 31.10.2017 |
| | LDC | 02 | 01 | 01 | 01 post LDC vacant w.e.f 21.05.2019 |
| | Driver | 02 | 02 | - | - |
| | Field Worker | 17 | 16 | 01 | 01 post FW vacant w.e.f 01.10.2019 |
| | Peon | 01 | 01 | - | - |
| | Ward Boy | 02 | 02 | - | - |</p>
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<th>S. No</th>
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<th>Designation</th>
<th>Whether SC/ST/OBC</th>
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<th>Date of retirement</th>
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<td>1</td>
<td>Dr. Tarun Kumar</td>
<td>Airport Health Officer, APHO, Delhi</td>
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<td>Dr. Sujata Arya</td>
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<td>Mr. Manoj Kumar Tomar</td>
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<td>OBC</td>
<td>3</td>
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<td>28.11.2017</td>
<td>31.05.2050</td>
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**Transfer Policy** – Centralized at Dte.GHS/MoH&FW for Medical Officers, Public Health Specialists and Health Inspectors.
Custodians of Important Documents- Service Books and Personal Files, Cash Book, Log Books and all other important documents are kept in custody of LDC. The APAR and other confidential Documents/Reports are kept in custody of APHO.

Statement of the categories of documents under control (Section 4(1)(b)(vi)):

I. Documents related to substantive functions :

Category A: Nil


Category C-1 Years: 1. Attendance Register
II. Administrative and financial records: All records maintained for Establishment and accounts management as prescribed under relevant rules.

**Roles and Responsibilities of Technical Staff**

**Roles:** Field worker (FW) is now uniformly designated at the PoE by integrating various other names they were designated before like rat catcher, fumigation worker etc. Field Worker will carry out the field worker as assigned by the Health Officer.

**Command Chain:** All Field Workers will be working in coordination and under the supervision of the Health Assistant (HA) and Field Worker will work under the supervision and orders of the Health Inspectors (HI). The Field Worker, Health Assistant Health Officer (AHO). The whole team will then report to the Airport /Port/BQU Health Officer (CHO) who will be Commanding Officer of the entire team at the Poe.

**Technical Work:** The Field Worker, Health Assistant, Health Inspector, Assistant Health Officer will work at Poe on the following activities-

- **Vector Control Measures**- Supervision of Anti-Mosquito, Anti-Rodent Control Measures, Housefly Control measures, Cockroach Control Measures and all other vector measures by relevant agency including application of above measures if required. These includes the preventive measures, surveillance, Control activities, fumigation, Health education, follow up measures, vector surveillance charts, specimen collection, sample preparation, labeling, packing, dispatch to laboratory, safe disposal of the vectors, samples, insecticides, pesticides, supervision, training and follow up with the PoE sanitary staff or outsourced sanitary staff. FW will follow all the instructions and guidelines as and when given by the HA/HI/AHO/CHO. HA/HI will also do all the activities under the directions of AHO. AHO/CHO will be the overall implementing, training and supervising authority.

- **Conveyance Inspections**- The field worker will assist the commanding officers (CHO/AHO/HI/HA) on the conveyance inspections as and when required and will undertake application of disinsection/decontamination measures under the order of the AHO/CHO.

- **FBOs/Water Safe**- The field worker will assist the Food Outlet inspections carried out by the CHO/AHO/HI (including sample collection, packaging etc.) under the orders of the Health Officer/Food Safety officer.
• **General**- Cleaning of the Officer premises, sanitation, gardening, Emergency duties as needed under CHO instruction, PHEIC related duties assistance during any disasters, and assistance to state Health department during PHEIC.

**Administrative Work**- All types of administrative work of the office as per the orders of the CHO/AHO/UDC/LDC are to be carried out by the FW, HA, HI. Any work respect to the organization assigned by the CHO is to undertaken by the FW/HA/HI/AHO.

**Form of accessibility of information** – A Manual/ Hand book titled “**POINT OF ENTRY, TECHNICAL FIELD MANUAL**” only for Technical Staff working in Airport Health Organizations, Port Health Organizations, Border Quarantine Organizations is available free of cost in Hindi & English (bilingual).

**Process of Decision Making**

1. **Quarantine of passengers coming from yellow fever endemic countries**-

   • The job of initial screening/ checking of yellow fever vaccination certificate is entrusted with the staff of Immigration Department, who are regularly trained by this office and they in turn will hand over the suspect passengers in MI Room of APHO, Delhi.

   • The Medical officer/Health Inspector on duty will then scrutinize the YFV certificate of the passengers and take a decision for quarantine if needed.

   • In case of any doubt final decision will be taken by **Airport Health Officer**.

2. **Licensing of Food outlets in and around Airport**-

   **Process of Food outlet licensing under FSSAI ACT 2006**

   Directly apply online on the FLRS portal of FSSAI  
   Forwarded to APHO online  
   Scrutiny/Checking of the documents & point out deficiency if any.  
   Issue of license on the basis of submitted inspection report
**Time Limit** - Normally 01 month from the date of application. However, step wise time limits have been framed by FSSAI.

**Central Public Information officers** - Dr. Sujata Arya, Public Health Specialists -II

APHO, Delhi

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**Appellate Authority** - Dr. P. K. Sen , DDG (IH)

Directorate General of Health Services, Ministry of Health & Family Welfare
Nirman Bhawan, New Delhi

Contact No- 011-23061806

Mail I.D- pk.sen59@gov.in
Service Provided-

1. Vaccination (for yellow fever & other disease as directed by Govt. of India)

2. Surveillance of International Passengers and Crew for yellow fever disease (& other disease as directed by Govt. of India)

3. Quarantine (For Yellow Fever & Other Public Health emergencies of international concern)


5. Food Safety Licensing & Surveillance (Under FSSAI Act & Rules) of the Food Outlets located at IGI Airport Delhi.